BURGESS ELEMENTARY SCHOOL COMMITTEE
Meeting of Thursday, April 4, 2013

MEMBERS PRESENT:
Katherine Alexander, Chair
Kristen Tuohey, Vice Chair
Patricia Barnicle, Tantasqua Representative
Mary Bellezza, Committee Member
Megan Panek, Secretary

ALSO PRESENT:
Erin Nosek, Superintendent; Jeffrey Zanghi, Assistant Superintendent; Deborah Boyd, Associate Superintendent; Dan Carlson, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

Mrs. Alexander called the meeting to order at 6:05 p.m.

Mrs. Alexander provided Mrs. Barnicle with a plaque and flowers from the School Committee, recognizing her for all her years of service on the committee.

MINUTES
Motion 13-28
Mrs. Barnicle moved, seconded by Mrs. Panek, to approve the Regular Session of February 7, 2013
Discussion:

VOTE: Unanimous

STAR Presentation – Presentation provided by Sue Littleton reviewing the following in detail:
- Assessment – Important piece of the teaching/learning process
- STAR Reading Enterprise –Norm-referenced, computer adaptive assessment
- Various In-depth Reports – Diagnostic – Skill information on an individual student
- End Result – Teachers can make data-driven decisions for teaching based on accurate information, reports are accessible to teachers, principals, specialists, and district administrators
- Provided demonstrations on Growth Reports- Samples

Q&A and Discussion after the presentation:
- Are parents aware these assessments are available to view? Yes, providing them at conference times would be a great resource for the parents.
- Are assessment results shared with the students? Yes, they are communicated in children's "terms" regarding their performance and what they can improve upon.
- The questions on the assessments are all multiple choice for the students

FINANCIAL REPORT

- Discussed Water/Sewer and Electricity Vendors– Rates rising

COMMUNICATIONS

- Grade 3 MCAS Letter – FYI discussion regarding letter being distributed
- BMI Letter- Mr. Carlson will have the nurses take a look at the BMI forms provided to each parent regarding what their child's results mean.
- Document Camera Feedback – FYI provided in packet
- Special Rules of Order Recommendation – FYI provided in packet (to be read prior to next Joint Committee Meeting in June)

PRINCIPAL'S REPORT

Mr. Carlson reviewed the Principal's Report for the past two months (February and March 2013) which were included in the packet.

Highlights:

Kindergarten Orientation and Screening – To be held Tuesday April 9th from 9:15-11:00 a.m.

Discussion (Both reports can be viewed in detail upon request):

- School Improvement Council
- After-School Enrichment Program
- Student/Staff Recognition
- Events and PTO News
- Donation of Exxon-Mobil Educational Alliance Program in the amount of $500.00

Motion 13-29

Mrs. Barnicle moved, seconded by Mrs. Tuohey, to accept the donation from the Exxon-Mobil Educational Alliance Program in the amount of $500.00.

Discussion:

VOTE: Unanimous

SUPERINTENDENT'S REPORT

Dr. Nosek reviewed the Superintendent's Report:

- New Teacher Educator Evaluation – Superintendent Evaluation document draft being compiled. Draft to be completed by May for approval.
- Joint Meeting – Goal setting June 20th
- Second Training – Superintendent Evaluation May 15th

PUBLIC ACCESS I

Donation from the Exxon-Mobil Educational Alliance Program in the amount of $500.00 will be used for Math/Science; possibly new Science Lab.

SUBCOMMITTEE REPORTS

N/A

TANTASQUA REPRESENTATIVE

Mrs. Barnicle reviewed the Tantasqua Representative Report:

- Budget was passed and sent to town meetings

- The Legislative Subcommittee presented a resolution to the full committee on the subject of guidelines for the new Transgender legislation. The full committee defeated the resolution after a lengthy discussion; vote 10-5.
- Chief Tom Ford and Selectman Mary Dowling came before the committee to describe the need for a School Resource Officer and the placing of that officer in the 2014 Budget for Sturbridge to be voted on at Town Meeting.
- Dr. Gillmeister withdrew his request for a review of the Environmental Studies Book and Curriculum. He will return with the issue at a later time.
- Last meeting for Pat Barnicle as Tantasqua Representative except for a Bylaw and Policy Subcommittee Meeting on April 8th. She noted she thoroughly enjoyed the participation in the committee over the past six years and urged committee to elect a replacement as soon as possible.

Motion 13-30
Mrs. Bellezza moved, seconded by Mrs. Tuohey to appoint Mrs. Panek as "Temporary Tantasqua Representative" for the next meeting.
Discussion:

VOTE: Unanimous

Public Hearing on Proposed FY 14 Budget 7:00 p.m.

Deborah Boyd provided the process/rules for reviewing the budget, discussing each series with line items noted. Areas of detailed discussion were revolving Special Education, Technology, Psychological Services, Health, and Operation of Buses, Heat and Utilities and Maintenance of Equipment. Detailed discussion was provided in concern for rates/contract on Electricity and Water/Sewer.

The Public Hearing concluded at 7:40 p.m.

Motion 13-31
Mrs. Barnicle moved, seconded by Mrs. Panek, to vote the recommended amount of $9,314,055.00, an increase of 2.4%, to bring to Town Meeting.
Discussion:

VOTE: Unanimous

OLD BUSINESS
- SRO/Safety Forum – Time/Date Selection: The Regular Session School Committee Meeting will start at 6:00 p.m. on May 2nd, with the School Resource Officer/Public School Safety Forum to follow at 7:00 p.m. for discussion/presentation with Chief Ford. A ConnectEd message will be sent in reference to meeting date/times.

NEW BUSINESS
- Public Hearing re: School Choice May 2013: To be placed on the Agenda for May at the Regular Session School Committee Meeting starting at 6:00 p.m., for vote.
- Building Use Form – Discussion on 3-day weekend utilization most likely could find staff to accommodate.

Motion 13-32
Mrs. Panek moved, seconded by Mrs. Thohey to approve the Building Use Form as provided.
Discussion:

VOTE: Unanimous

PUBLIC ACCESS II
June 25th – Last day of school

Motion 13-33
At 8:15 p.m., Mrs. Barnicle moved, seconded by Mrs. Bellezza to adjourn the meeting.
Discussion:

Vote: Unanimous

Respectfully submitted,

Megan Panek
Secretary

MP/km