

## BURGESS ELEMENTARY SCHOOL COMMITTEE

Meeting of Monday, June 3, 2013

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### MEMBERS PRESENT:

Katherine Alexander, Chair  
Megan Panek, Vice Chair/Tantasqua Representative  
Mary Bellezza, Secretary  
Jeannine Johnson, Committee Member  
Kristen Tuohey, Committee Member

### ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Dan Carlson, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

Mrs. Alexander started the Regular Session at 6:03 p.m.

### MINUTES

#### **Motion 13-46**

Mrs. Panek moved, seconded by Mrs. Johnson to approve the Minutes of May 2, 2013 Regular Session.

Discussion:

VOTE: Unanimous

#### **Motion 13-47**

Mrs. Panek moved, seconded by Mrs. Johnson to approve the Minutes of May 2, 2013 School Safety Forum.

Discussion:

VOTE: Unanimous

### FINANCIAL REPORT

No significant issues

### COMMUNICATIONS

- Letter to Police Chief Thomas Ford – Thank you letter for providing the SRO Presentation
- MTA Library Book Donations – Request for vote to accept donations

#### **Motion 13-48**

Mrs. Bellezza moved, seconded by Mrs. Tuohey, to accept the MTA Library Book Donations listed within the packet.

Discussion:

VOTE: Unanimous

### PRINCIPAL'S REPORT

Mr. Carlson reviewed the Principal's Report, which was included in the packet, below were the topics discussed in detail (the full report can be viewed upon request):

### **Student/Staff Recognition**

- Thanks to all who assisted in presenting the annual Memorial Day Program on May 24<sup>th</sup>.
- PTO – Jog-A-Thon raised \$13,500; thanks to all who helped attain this goal.
- Annual Blues and Jazz Night was held on May 15<sup>th</sup>; congratulations to all who participated for their performances.
- All-Region Arts Festival – Express appreciation to Julie Vinton for her work.
- Best wishes extended to retiring personnel: Nancy McGuinness, Susan Littleton, Cyndi Podles, Nancy Shaw and Rosanne Waddick.
- Teachers who received Community service Learning Grants this year were noted within the report.
- All-Region Band – Held on May 31, 2013

**Enrollment Data-**

- Total K- 877 Total PK-6: 966

**Staff Openings:**

Classroom teachers at grades one, two and four, a .5 Math Teacher and preschool assistant

**Events:**

Please check the June Calendar on the website for full details

SUPERINTENDENT’S REPORT

Dr. Nosek reviewed the Superintendent’s Report:

- Teacher Evaluation Language
- Joint Meeting – June 20<sup>th</sup> Finalized Evaluations and voting upon new goals
- Waiver on Department of Special Education
- Joint Committee Special Rules of Order
- Graduation was June 2<sup>nd</sup>; great day; Mr. Lucas will provide a list of the graduates and what their future goals/plans will be.

PUBLIC ACCESS I

None

SUBCOMMITTEE REPORTS

None

TANTASQUA REPRESENTATIVE

Mrs. Panek reviewed the Tantasqua Representative Report:

- SRO was on the agenda – Sent to Bylaw and Policy; no vote was taken.

Dr. Nosek will check to see if there is any specific language for in the event that the Tantasqua Representative is unable to attend.

OLD BUSINESS

None

NEW BUSINESS

**Motion 13-49**

Mrs. Panek moved, seconded by Mrs. Tuohey, to support the Teacher Educator Evaluation Language.

Discussion:

VOTE: Unanimous

**Motion 13-50**

Mrs. Panek moved, seconded by Mrs. Johnson, to support the Storage Shed to be placed at Burgess North Baseball Field.

Discussion: Mr. Carlson and District Facilities Manager will ensure that the design of shed is within standards before placing on the field.

VOTE: Unanimous

Union 61 Working Session – Meeting to be held in regards to the Roles/Responsibilities of the School Committee Members; will look into having the working session over the summer.

Allergies in the School – Health Plan is set in place; will review if a policy has been implemented. If not, one will be created possibly by having a working session over the summer.

**PUBLIC ACCESS II**

None

**Motion 13-51**

Request to enter into Executive Session according to M.G.L. Chapter 30A section 21A (3) for the purpose of collective bargaining. The committee will reconvene in Open Session.

VOTE: Alexander – Yes, Panek- Yes, Bellezza – Yes, Johnson- Yes, Tuohey – Yes

**Motion 13-52**

Mrs. Tuohey moved, seconded by Mrs. Panek, to allow the Chair to sign updated contract.

Discussion:

VOTE: Unanimous

**Motion 13-53**

At 6:50 p.m., Mrs. Tuohey moved, seconded by Mrs. Panek, to adjourn the meeting.

Discussion:

Vote: Unanimous

Respectfully submitted,

Mary Bellezza  
Secretary

MB/km