

BURGESS ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday, January 7, 2014

MEMBERS PRESENT:

Katherine Alexander, Chair
Megan Panek, Vice Chair/Tantasqua Representative
Mary Bellezza, Secretary
Kristen Tuohey, Committee Member
Jeannine Johnson, Committee Member

ALSO PRESENT:

Dr. Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Dan Carlson, Principal;
Karen Miarecki, Recording Secretary; Teachers and members of the community.

Mrs. Alexander started the Regular Session at 6:30 p.m.

MINUTES

Motion 14-18

Mrs. Panek moved, seconded by Mrs. Bellezza to approve the Minutes of December 5, 2013 Regular Session

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

No significant issues; good shape.

Deborah Boyd reviewed the FY15 Budget included in packet first discussing the Process:

January is the first review, going through the budget page by page to understand what is being proposed. The meeting in February will be to vote on a figure to present at the Public Hearing in March, with the committee and members of the community visiting each line by line item.

COMMUNICATIONS

- Southern Worcester County Educational Collaborative Independent Auditor's Report-FYI provided in the packet

PRINCIPAL'S REPORT

Mr. Carlson reviewed the Principal's Report, which was included in the packet, below were the topics discussed (the full report can be viewed upon request):

Enrollment Data – November 26, 2013

Total K-6 896; Total PK-6 976

Staff/Student Recognition:

- Geography Bee - Held on December 12th with participants from grades five and six. The Geography Bee champion was Alex Becker. Special thanks to Mr. Canavan for coordinating the event.

PTO News:

- The 6th Annual Penny Drive starts on February 1st
- The Cookie Walks raised almost \$2000 for the Grade Six Environmental Trip
- Grade 6 students will be creating their annual Yearbook
- The Burgess PTO will sponsor Jungle Jim Presents: The Mousetrap Machine Show on January 15th. The Mousetrap Machine Show is a science assembly program that teaches students how simple machines work

School Resource Officer

The following is a partial list of lessons and events conducted by Officer Hillary DaDalt during the months of September, October and November.

- Introduced to all students during health classes in September
- Instructed all students K-6 about School Bus Safety - 42 classes
- Coordinated the Child Safety Seat Checkpoint in September
- 911 - What is an Emergency? Taught to all Preschool and Kindergarten students
- Bullying and Cyber Bullying - Kindergarten through grade six students - 84 classes
- Conducted our annual Halloween Safety Program- Preschool through grade 3
- Bike Safety -Grade two students
- Roles and Responsibilities of a Police Officer - Kindergarten classes
- Home and School Safety - Kindergarten classes
- Student Technology Use Survey (anonymous) - Conducted in all health classes grades 3-6

Upcoming Events:

- Annual Ice Safety Programs on January 13th and 14th conducted by Rangers from the US Army Corps of Engineers
- Read to Succeed and Read to Feed Programs begin in January
- Author visit – Martha Day Zschock - January 23

SUPERINTENDENT'S REPORT

Dr. Nosek reviewed the Superintendent's Report:

- Two snow days
- Bournedale update - Union 61 spent three days/two nights at Bournedale, unfortunately the feedback received (due to a shift in philosophy and support at the facility) from students and teachers was not positive regarding cleanliness and safety on grounds, as well as concerns with food allergies. Looking at exploring other options for an ocean environment curriculum. Researching three different sites to be reviewed at upcoming meetings; the school committee supports the decision to explore options. Cape, Saco Maine and CT (Natures Classroom) are some of the areas to review.

Motion 14-19

Mrs. Panek moved, seconded by Mrs. Tuohey to support the search/investigation of a new "Natures Classroom" site.

Discussion:

VOTE: Unanimous

- Principal Search Committee - Dr. Nosek recommended forming a committee to include one school committee member, one central office administrator, one principal, two teachers, one parent and one community member. The time frame would be January 13th or 20th for the opening of the position posting and closing around February 28th with paper screening. Beginning of March would be a search committee meeting, then interviews around March 24th and recommend committee finalists for two to five selections. Goal would be to finish up prior to April vacation. Mrs. Alexander appointed Mrs. Tuohey as the selection for the school committee member; Mrs. Tuohey accepted.

PUBLIC ACCESS I

- Recreate the Burgess Trail (Funded by the PTO) - Community member from the PTO is seeking support from the school committee to pursue looking into the creation of the trail along the woods near the school. Further discussion will be held at the February meeting; providing time for the school committee to review all information.

SUBCOMMITTEE REPORTS

Buildings and Grounds – Will be meeting on January 15th

TANTASQUA REPRESENTATIVE

There was no meeting due to the snow storm

OLD BUSINESS

Motion 14-20

Mrs. Panek moved, seconded by Mrs. Johnson to approve the Policy JICFB-1 Bullying Prevention and Intervention on Second Reading and Vote for Adoption

Discussion:

VOTE: Unanimous

NEW BUSINESS

PUBLIC ACCESS II

Motion 14-21

At 8:17p.m., Mrs. Panek moved, seconded by Mrs. Bellezza, to adjourn the meeting.

Discussion:

Vote: Unanimous

Respectfully submitted,

Mary Bellezza
Secretary

MB/km