

BURGESS ELEMENTARY SCHOOL COMMITTEE

Meeting of Wednesday, January 7, 2015

MEMBERS PRESENT:

Katherine Alexander, Chair

Mary Bellezza, Vice Chair

Megan Panek, Tantasqua Representative

ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Kathleen Pelley, Principal; members of the audience.

Mrs. Alexander started the Regular Session at 6:30 p.m.

MINUTES

Motion 14-75

Mrs. Bellezza moved, seconded by Mrs. Panek to approve the Minutes of December 4, 2014 Regular Session

Discussion: None

VOTE: Unanimous

FINANCIAL REPORT

- FY 2015-2016 Budget

Mrs. Alexander briefly described the budget process. Mrs. Boyd and Mrs. Pelley presented the draft 2015-2016 Burgess Elementary School budget.

There was discussion about the budget and a number of questions.

- Purchasing Card - Vote Requested

Motion 14-76

Mrs. Panek moved, seconded by Mrs. Bellezza to accept the request of the Purchasing Card

Discussion: There was discussion related to who would have access to Purchasing Card and what use and account would be established.

VOTE: Unanimous

COMMUNICATIONS

- Additional MCAS Data provided

PRINCIPAL'S REPORT

Kathleen Pelley reviewed the Principal's Report, which was included in the packet, below were a few highlights discussed (the full report can be viewed upon request):

- **Enrollment Data:** Total 984 as of December compared to November 2013 of 979
- **Curriculum Instruction and Assessment:** A number of staff members will participate in a data analysis course being offered to all Tantasqua/Union 61 Schools. The course is "Bringing Data to Life" providing helpful ways to analyze data. A team of teachers will participate in a workshop entitled "Teaming for Success" The team will share strategies with their colleagues. The TED Foundation will sponsor a grant writing seminar during the next early release day scheduled for January 23rd.

Student/Staff Recognition:

- Kathleen Davies joined the Burgess Staff as the food service manager on January 5th.
- The annual Fifth/Sixth Grade Burgess Geography Bee took place on December 18th. Congratulations to all contestants.
- Appreciation and thanks extended to Mr. Dan Minchoff and Mr. Bob Krilovich for their tireless work in preparing the holiday concerts and all they do throughout the year to provide our students with an outstanding music education.
- Students and staff joined together to provide Holiday Food/Gift Baskets for at least 38 families in need.

School Improvement Council:

The Council will meet on January 12 at 3:15 in the conference room. The main agenda item will be the FY16 Burgess budget.

Miscellaneous:

Christien Ellithorpe and Sara Michalak provided a report pertaining to their visit to Ferry Beach.

Upcoming events can be found on the Burgess Elementary School website

SUPERINTENDENT'S REPORT

- Dr. Nosek provided information on the *Ted* Grant workshop and the *Tastefully Ted* event on January 30, 3015.

PUBLIC ACCESS I

None

SUBCOMMITTEE REPORTS

TANTASQUA REPRESENTATIVE

- Mrs. Panek gave the Tantasqua report.

OLD BUSINESS

NEW BUSINESS

- School Bus Security Cameras

Motion 14-77

Mrs. Alexander moved, seconded by Mrs. Panek, to approve the use of cameras on the buses and to provide at the next meeting the associated costs.

Discussion: None

VOTE: Unanimous

Mrs. Bellezza asked if we could look into summer Reading at Burgess.

PUBLIC ACCESS II

Mrs. Pelley and Mrs. Meunier (Burgess Nurse), described briefly the current review of the student attendance procedures.

At 7:46 p.m. Mrs. Panek moved, seconded by Mrs. Bellezza to request to enter into Executive Session in accordance with MGL Ch. 30A, Section 21A(3) to discuss strategy with respect to collective bargaining or litigation as an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares. The Committee will reconvene the meeting in open session.

Motion 14-77

At 7:55 p.m., Mrs. Alexander moved, seconded by Mrs. Bellezza, to adjourn the meeting.

Discussion: None

VOTE: Unanimous

Respectfully submitted,

Kristen Tuohey
Secretary

KT/km