

BURGESS ELEMENTARY SCHOOL COMMITTEE

Meeting of Thursday, September 3, 2015

MEMBERS PRESENT:

Katherine Alexander, Chair
Mary Bellezza, Vice Chair
Megan Panek, Tantasqua Representative
Jeannine Johnson, Secretary
Kristen Tuohey, Committee Member

ALSO PRESENT:

Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Kathleen Pelley, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

Mrs. Alexander started the Regular Session at 6:30 p.m.

MINUTES

Motion 15-01

Mrs. Bellezza moved, seconded by Mrs. Johnson to approve the Minutes of June 1, 2015 Regular Session

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

- OT/PT shortage due to increased student needs. Increase has been budgeted for FY16
- Various salary line surpluses were due to staff turnover or long term absences allowing for coverage of the shortfalls:
 - Transportation: Driver and Special ED shortfalls continue to be areas of concern and need monitoring. Increased run times and student mandates added services.
 - Electricity shortfall - Continues to be area of concern but excess fuel funds covered. New electricity contract should help hold costs steady.
- Ending FY15 in good shape
- Reviewed bus safety inspection and reports - Only buses that are in use should be inspected; this will be followed-up

COMMUNICATIONS

- FYI - Information on Prospectus from Old Sturbridge Village - Charter School

PRINCIPAL'S REPORT

Kathleen Pelley reviewed the Principal's Report, which was included in the packet. Below are a few highlights discussed (the full report can be viewed upon request):

Enrollment Data: Total 964 as of August

Recognitions:

- Step-Up Day was a tremendous success; thanks to all who assisted
- Thanks to all staff preparing for the 2015-2016 school year

Curriculum Instruction and Assessment:

- Core Reading and Mathematics Programs ongoing for elementary grades; professional development and support will be ongoing.
- Preschool will be implementing a core program, Creative Curriculum, this year.
- Kindergarten will research tools to measure social/emotional development
- Best instructional practices around writing will continue to be researched.
- MCAS Science, Technology, and Engineering results are being analyzed
- Summer reading feedback from students and parents has been very positive

Communication:

The school website has been updated for the 2015-2016 school year

Open House:

Open house for Kindergarten was held on Monday, August 31st. Open house for Grades 1-3 will be held on Tuesday, September 8th from 5:00 to 7:00 p.m. and 6:00 to 8:00 pm for Grades 4-6. Preschool open house will be held on September 8th and 9th.

Kindergarten Screening:

Will take place September 8th through September 10th. Parents will receive feedback.

School Improvement Council:

The first School Improvement Council will be held on Monday, September 14th. The first order of business will be to review our school improvement plan as well as discuss the future agenda items.

Ferry Beach Ecology School:

Sixth Grade students and staff will be traveling to Maine from September 16th through the 18th.

Professional Development:

September 18th will be a full professional development day

Upcoming events can be found on the Burgess Elementary School website

SUPERINTENDENT'S REPORT

- Great opening week - First week went smoothly
- Dr. Nosek will meet with the Town Manager of Sturbridge; provide a tour of the schools including Jr. High and High School
- Full district update to AED - Swapped out old ones with new ones as well as appropriate signage

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None

SUBCOMMITTEE REPORTS

Building Committee Meeting - None

TANTASQUA REPRESENTATIVE - Reviewed the following:

- Subcommittees were determined
- Joint committee held in November
- High stake testing - Follow up will be provided in regard to resolution

OLD BUSINESS

Policies EEAF Digital Transportation Cameras and JIC Student Discipline - Second Reading and Request for Vote for Adoption

Motion 15-02

Mrs. Tuohey moved, seconded by Mrs. Bellezza to approve Policy EEAF and JIC on Second Reading

Discussion:

VOTE: Unanimous

NEW BUSINESS

- Policy ADDA-R DCJIS Model CORI Policy – No policy amendments are needed at this time.

Motion 15-03

Mrs. Tuohey moved, seconded by Mrs. Johnson to move the 1/2 professional development day from March 24th 2016 to April 1st 2016

Discussion:

VOTE: Unanimous

Motion 15-04

Mrs. Tuohey moved, seconded by Mrs. Panek to appoint Dr. Nosek as Voting Member to Southern Worcester County Education Collaborative

Discussion:

VOTE: Unanimous

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None

Motion 15-05

At 7:30 p.m., Mrs. Tuohey moved, seconded by Mrs. Panek, to adjourn the meeting.

Discussion:

Vote: Unanimous

Respectfully submitted,

Jeannine Johnson
Secretary

JJ/km