

## **BURGESS ELEMENTARY SCHOOL COMMITTEE**

Meeting of Thursday, December 3, 2015

### MEMBERS PRESENT:

Katherine Alexander, Chair  
Mary Bellezza, Vice Chair  
Megan Panek, Tantasqua Representative  
Jeannine Johnson, Secretary  
Kristen Tuohey, Committee Member

### ALSO PRESENT:

Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Jeff Zanghi, Assistant Superintendent; Kathleen Pelley, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

### **Motion 15-16**

At 5:30 p.m. Mrs. Alexander moved, seconded by Mrs. Tuohey to enter into Executive Session according to M.G.L. 30A Section 21 (a) 7, to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements. The Committee will reconvene in open session.

VOTE: Tuohey - Yes, Johnson - Yes, Alexander - Yes, Bellezza - (arrived after vote), Panek - (arrived after vote)

### **Motion 15-17**

At 6:27 p.m. Mrs. Alexander moved, seconded by Mrs. Bellezza to adjourn Executive Session to reconvene in Open Session.

VOTE: Tuohey - Yes, Johnson - Yes, Alexander - Yes, Bellezza – Yes, Panek - Yes

### MINUTES

#### **Motion 15-18**

Mrs. Bellezza moved, seconded by Mrs. Tuohey to approve the Minutes of November 5, 2015 Regular Session.

Discussion:

VOTE: Unanimous

### FINANCIAL REPORT

- Shortfalls in the special education line items (both in district and out) are cause for concern. Focused meetings are needed to determine impact to both FY16 and FY17 budgets.
- Shortfall in Teacher Salaries is due to more professional development/contractual column movement than anticipated.

## COMMUNICATIONS

- Memo from D. Boyd re: FY 17 School Budget Liaisons - FYI provided in packet
- Charter School Public Hearing Information - FYI provided in packet

## PRINCIPAL'S REPORT

Mrs. Pelley reviewed the Principal's Report, which was included in the packet, below were a few highlights discussed (the full report can be viewed upon request).

**Enrollment Data:** Total 964 as of November

## **Curriculum Instruction and Assessment:**

- PARCC Report.
- Parent/Teacher Conferences were held Tuesday, November 10th and Thursday, November 12th. Thank you to all for working together to support our students.
- Report cards will be issued on December 11th.
- School-wide assessment reports will be distributed to a sampling of students.
- A number of Burgess staff members will be offering a variety of professional development workshops on the next early release day scheduled for January 26th.
- The Ted Foundation will sponsor a grant writing seminar on January 26th.

## **Student/Staff Recognition:**

- Through combined efforts of the Burgess Elementary School Pre-School classrooms, New Life Fellowship Church, and Linda Amadio's Day Care, Thanksgiving dinner was provided for 21 Sturbridge families.
- Thank you to Lisa Meunier for organizing the flu shot clinic. Fifty-three staff members participated this year.
- Grade five students, teachers, and parents are to be congratulated for their efforts during Ornament Making Day, which benefits area foster children. Students, teachers, and parents will come together on December 4th to create six different ornaments to sell with proceeds going to purchase holiday gifts for foster children.
- Burgess staff will once again participate in the Festival of Giving Trees. The tree is decorated with ornaments made by Burgess staff.
- Students and staff will join together to provide holiday food gift baskets for 38 families in need. This project is coordinated by Lisa Meunier, Lydia Lucas, Dan Kay, and Maureen Kenneway and is truly a school-wide effort.
- The Toys for Tots Drive, sponsored by the United States Marine Corps Reserve, will be coordinated by Terri Tsongalis and SRO Hillary DaDalt.

## **School Improvement Council:**

The Council will meet on Monday, December 7th. The agenda will include FY17 budget discussion, PARCC results, and 2016 statewide assessment schedule.

**Upcoming events can be found on the Burgess Elementary School website.**

## SUPERINTENDENT'S REPORT

Dr. Nosek and Mr. Zanghi reviewed the PARCC Spring 2015 Data Report:

- ELA, Mathematics for PARCC (Grades PK - 06)
- Percentage of Achievement Level; Average Overall Scores
- Commendations/Positive Trends
- Improvement Opportunities

Dr. Nosek reviewed the Superintendent's Report:

DESE Press Release re: Next Generation MCAS - FYI provided in packet. Discussion on whether the test will be provided utilizing paper/pencil or online. Schedules and teaching skills will be an ongoing discussion.

## PUBLIC ACCESS I

Mrs. Gunagun expressed her gratitude/thankfulness for all the assistance the school has provided over the past six months while she and her husband were away due to his illness. She emphasized how wonderful it was to have that peace knowing their children were being so well taken care of by the nurse, teachers and staff while they were not able to be present.

## SUBCOMMITTEE REPORTS

Building Committee Meeting - None

## TANTASQUA REPRESENTATIVE

None

## OLD BUSINESS

None

## NEW BUSINESS

January School Committee meeting time - Will be held at 6:00p.m. January 7th at Burgess Elementary instead of 6:30p.m.

## PUBLIC ACCESS II

None

## **Motion 15-19**

At 7:00 p.m., Mrs. Tuohey moved, seconded by Mrs. Johnson, to adjourn the meeting.

Discussion:

Vote: Unanimous

Respectfully submitted,

Jeannine Johnson  
Secretary

JJ/km