

## **BURGESS ELEMENTARY SCHOOL COMMITTEE**

Meeting of Thursday, February 4, 2016

### MEMBERS PRESENT:

Katherine Alexander, Chair  
Mary Bellezza, Vice Chair  
Jeannine Johnson, Secretary  
Kristen Tuohey, Committee Member:

### ABSENT:

Megan Panek, Tantasqua Representative

### ALSO PRESENT:

Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Kathleen Pelley, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

### MINUTES

#### **Motion 15-23**

Mrs. Bellezza moved, seconded by Mrs. Tuohey, to approve the minutes of January 7, 2016 Regular Session.

Discussion:

VOTE: Bellezza - Yes, Tuohey - Yes, Johnson - Abstain

#### **Motion 15-24**

Mrs. Tuohey moved, seconded by Mrs. Bellezza, to approve the minutes of January 7, 2016 Executive Session.

Discussion:

VOTE: Bellezza - Yes, Tuohey - Yes, Johnson - Abstain

### FINANCIAL REPORT

- Current budget - Need to consider the budget placed in "freeze mode" for all non-essential items
- Public Hearing on FY 17 Budget is March 3, 2016 at 7:00 p.m.

#### **Motion 15-25**

Mrs. Bellezza moved, seconded by Mrs. Johnson to change the time to 6:00 p.m. for the March 3, 2016 Burgess School Committee

Discussion:

VOTE: Unanimous

2016-2017 Budget Follow-up

#### **Motion 15-26**

Mrs. Tuohey moved, seconded by Mrs. Bellezza to present the amount of \$10,784,188 at the March 3, 2016 Public Hearing.

Discussion:

VOTE: Tuohey - Yes, Bellezza - Yes, Johnson - Abstain

## COMMUNICATIONS

- SWCEC 2nd Quarter Report - FYI provided in packet

## PRINCIPAL'S REPORT

Kathleen Pelley reviewed the Principal's Report, which was included in the packet. Below are a few highlights discussed (the full report can be viewed upon request):

**Enrollment Data:** Total 965 as of January

### **Curriculum Instruction and Assessment:**

- Read to Succeed Program - Started January 4th and will conclude on February 5th.
- American Library Association - Librarian Sarah Swift had the opportunity to attend the conference and read the winning Caldecott book to second graders; showing pictures and bringing awareness of the importance of excellent books for children.
- Professional Development Day - January 26th consisted of a rich offering of teacher led workshops.
- PARCC Planning Committee - Met on January 27th. Agenda items included scheduling, preparation of students, technology and communication with families.
- Kindergarten registration for the 2016-2017 school year will be held this week.
- The Union 61 Leadership Team has been participating in instructional walkthroughs.
- Dr. Nosek and Mrs. Pelley attended a professional development day (Instructional Rounds) at the Webster Public Schools. Their focus is on one area of the evaluation rubric; the model may be something that Burgess could utilize in the future.
- SMILE Dental Program - 35 students were treated; including several fillings.
- Health and Diversity Fair - Will be held April 14th in the lower gym. All students will have the opportunity to go through the gym. Many vendors will attend, including topics pertaining to communication, music, art, stress management, physical health, animal and pet related activities, cultural, nutritional and medical.

### **Student/Staff Recognition:**

- Thank you to Amy Cantwell and Katie Bernier for organizing the visit of Katie Hanscom, local author of a number of children's books, most notably Literal Lily.

### **Technology:**

- Burgess students are currently working on a number of skills in their computer special.

### **School Improvement Council:**

- The Council will meet on Monday, February 8th. Agenda items include: continued conversation about the FY17 budget; kindergarten registration, screening, and open house; social/emotional development programs; crisis plan; charter school update; after school opportunities.

**Upcoming events can be found on the Burgess Elementary School website.**

## SUPERINTENDENT'S REPORT

- Coordinated Program Review Update - CPR on site visit - received final report from Department of Education; Burgess received an outstanding report on rubric indicators.
- DESE 2015 Accountability Data - FYI provided in packet - reviewed level 1; school met requirements at 80% - congratulations to all the staff and students on their hard work.

- Entering into negotiations with education personnel - Looking for future dates with committee

PUBLIC ACCESS I

None

SUBCOMMITTEE REPORTS

Building Committee Meeting - None

TANTASQUA REPRESENTATIVE - Reviewed the following:

None

OLD BUSINESS

Place residency policy on next month's agenda for further discussion

NEW BUSINESS

JKAA Restraint Policy - First Reading

**Motion 15-26**

Mrs. Tuohey moved, seconded by Mrs. Johnson, to accept Policy JKAA on First Reading

Discussion:

VOTE: Unanimous

PUBLIC ACCESS II

Basketball hoops are fully functional

**Motion 15-27**

At 7:20 p.m., Mrs. Alexander moved to enter into Executive Session in accordance with MGL Ch. 30A, Section 21A(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. The Committee will adjourn the meeting from Executive Session.

VOTE: Tuohey - Yes, Alexander - Yes, Bellezza - Yes, Johnson - Yes

Respectfully submitted,

Jeannine Johnson  
Secretary

JJ/km