

BURGESS ELEMENTARY SCHOOL COMMITTEE

Meeting of Thursday, October 6, 2016

MEMBERS PRESENT:

Katherine Alexander, Chair
Kristen Tuohey, Vice Chair
Scott Parker, Secretary
Megan Panek, Tantasqua Representative
Mary Bellezza, Union 61 Representative

ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Kathleen Pelley, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

Kate Alexander opened the meeting at 6:30 p.m. with the Pledge of Allegiance.

MINUTES

Motion 16-55

Mrs. Bellezza moved, seconded by Mrs. Tuohey, to approve the minutes of September 1, 2016 Regular Session.

Discussion:

VOTE: Unanimous

FINANCIAL

- Shortfall in Special Ed Salaries due to staffing changes. Will be covered with excess in Integration Asst Salaries.
- Budget transfers provided in packet.

Motion 16-56

Mrs. Panek moved, seconded by Mrs. Tuohey, to approve the FY17 Budget Transfers as provided in the packet.

Discussion:

VOTE: Unanimous

COMMUNICATIONS

None

PRINCIPAL'S REPORT

Mrs. Pelley reviewed a few highlights from the Principal's Report (the full report can be viewed upon request).

Enrollment Data: As of Sept 2016 - 908

Curriculum, Instruction, and Assessment:

- Grade 5 MCAS Science and Technology/Engineering results were sent out this week
- MCAS and PARCC - Jeff Zanghi, Assistant Superintendent for Teaching and Learning, will present the results at our November meeting.
- October 7th - Professional Development Day; teachers and support staff will participate in a variety of workshops/trainings.

- Grade Level and Department Updates
- Kindergarten - Sixth Grade: Variety of learning and department updates throughout all grades. Students are adjusting to everyday routines and schedules in their classrooms. For the full list please see the Principal's Report.
- Special Education - Staff has been working on completing trainings for findings of non-compliance in the Coordinated Program Review that occurred last year.
- Food Services - Julia Molloy is the talented new cook at Burgess. She is bringing fresh ideas into the cafeteria.
- Health Office - Tara Fury, R.N., is now working in Health Office three hours per day and splitting her time with Special Education students. Flu Clinic will be held at Burgess on 10/17 from 3:00-4:30.
- Facilities - Installation of several test lights for energy conservation (LED type) in the main foyer area, along with one selected classroom.

School Improvement Council

Focus of the last meeting was the School Improvement Plan and general update.

Student Showcase Information - Students will be presenting at school committee meetings; providing writing projects, singing, etc.

Upcoming events can be found on the Burgess Elementary School website

SUPERINTENDENT'S REPORT

- OSV Charter School Proposal - Press Release (Four applications were in packet)
- IBB Update - Will use funds from the Professional Development revolving account to move forward
- Meeting with legislators regarding areas of concern that impacted the school. They were very responsive and gracious and heard the concerns.
- MSBA Survey - Statewide being performed – Burgess is not included this year.
- District Wide Data PARCC/MCAS - Results being sent out to parents for child's individual reports
- Question Number 2 - Teachers from Union 61 are invited to come to next month's meeting to discuss/review information. This will be done during Public Access and will not be an agenda item.

PUBLIC ACCESS I

Lisa Meunier - Head lice situations occurring in the school. Notices will be sent out to parents for awareness and to share information on what to do in that situation.

- Cultural awareness for lunch - Alternate meals are going to be provided to include Indian/Spanish options.

SUBCOMMITTEE REPORTS

None

TANTASQUA REPRESENTATIVE - Reviewed the following

- Retreat was held on September 10th
- Tour of the new turf took place - Opens tomorrow night
- Housekeeping budget transfers

OLD BUSINESS

Policy JLCDD-1 - Life Threatening Allergic Reaction and Epinephrine Policy - Concern regarding allergies in the classroom; reminding substitute teachers to review and to make sure that if any child in that classroom has an allergy it should be listed in the substitute's folder by the teacher. Food being brought in for parties; possibility of providing a list of non-allergy foods from which the children may choose.

NEW BUSINESS

Motion 16-57

Mrs. Panek moved, seconded by Mrs. Bellezza to approve Policy JLCD Administering Medicines to Students - MASC Recommended on First Reading

Discussion:

VOTE: Unanimous

Motion 16-58

Mrs. Panek moved, seconded by Mrs. Bellezza to approve Policy IHAMB Teaching About Alcohol, Tobacco and Drugs - MASC Recommended Policy on First Reading

Discussion:

VOTE: Unanimous

PUBLIC ACCESS II

None

Motion 16-59

At 7:30 p.m. Mrs. Panek moved, seconded by Mrs. Bellezza to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Scott Parker
Secretary

SP/km