

## **BURGESS ELEMENTARY SCHOOL COMMITTEE**

Meeting of Thursday, November 3, 2016

### MEMBERS PRESENT:

Katherine Alexander, Chair  
Kristen Tuohey, Vice Chair  
Scott Parker, Secretary  
Mary Bellezza, Union 61 Representative

### ABSENT:

Megan Panek, Tantasqua Representative

### ALSO PRESENT:

Jeff Zanghi, Assistant Superintendent; Kathleen Pelley, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

Mrs. Alexander opened the meeting at 6:30 p.m. with the Pledge of Allegiance.

### **Student Showcase: Barbara Provo's Creative Pathways Classroom**

Students presented an overview of what they have been working on in the classroom:

- Literature lesson - Visually looking at objects with light board
- Practicing spelling, fractions and measuring - Poster board and cookie jar with ingredients and cooking; life skills are being utilized
- Pilgrims PowerPoint - "Then and Now" - Learning the difference between living spaces, chores, dressing, food and games from the Pilgrims time to now.

The children provided amazing presentations; appreciation extended to all.

### MINUTES

#### **Motion 16-60**

Mrs. Tuohey moved, seconded by Mrs. Bellezza to approve the Minutes of October 6, 2016 Regular Session.

Discussion: Kristen Tuohey should be noted as Vice Chair and Mary Bellezza should be noted as Union 61 (Under Members Present).

VOTE: Unanimous

### FINANCIAL

There is a shortfall in Special Ed Salaries due to staffing shift from Integration Consultant Salary; will be covered with excess in that line.

### COMMUNICATIONS

- Health Curriculum Outline - FYI Provided in packet
- FY18 School Liaison Memo - FYI Provided in packet
- Southern Worcester County Educational Collaborative First Quarter Report - FYI provided in packet

### PRINCIPAL'S REPORT

Kathleen Pelley reviewed a few highlights from the Principal's Report (the full report may be viewed upon request).

Enrollment Data: As of October 2016 - 922

Student Showcase

Thank you to Barbara Provo and the Creative Pathways students for sharing their work.

**Curriculum, Instruction, and Assessment:**

- Parent/Teacher Conferences will be held 11/8 and 11/9
- Team leaders have begun training in Understanding by Design

**Grade Level and Department Updates**

Updates were provided for Kindergarten through Grade 6 as well as Literacy, Library, Health Office, Facilities and Food Services (detailed report available upon request).

Professional Development

November 10th - Grade level teams and departments will be working on data analysis.

**School Improvement Council**

The first meeting was held on October 11th. The focus of the meeting was on after-school club activities.

**Upcoming events may be found on the Burgess Elementary School website.**

**PARCC/MCAS Results**

Mr. Zanghi presented an overview on the PARCC/MCAS. Below are the highlights:

- 2016 Accountability Data - Levels and Percentiles, Targets and Summaries
- Progress and Performance Index (PPI) Subgroup Data
- CPI Baselines - Reducing proficiency gaps by half by 2016-2017 - Example provided
- Reviewed Proficiency Gap Narrowing and Extra Credit in 2016 English Language Arts, Mathematics and Science
- Reviewed 2016 English Language Arts and Math Growth
- Extra Credit for English Language Arts Proficiency Growth
- Committee in place to work on new Science Standards

**Commendations/Positive Trends and Improvement Opportunities**

- Burgess' overall performance is in the 75th percentile in comparison to other schools that serve the same or similar grades.

Kathleen Pelley provided an overview of what preparation has taken place and the format that is being used. Skills are actively being taught. An update will be provided in January.

**SUPERINTENDENT'S REPORT**

Joint Meeting Reminder: November 15, 2016 at 6:00 p.m. Tantasqua Junior High School

**PUBLIC ACCESS I**

None

**SUBCOMMITTEE REPORTS**

None

**TANTASQUA REPRESENTATIVE - Reviewed the following**

Mr. Zanghi presented on the Atlas Curriculum - High School and Junior High School; mapping units; Understanding by Design (UBD) Training. In the spring training will begin, and implementation will begin in the fall.

OLD BUSINESS

**Motion 16-61**

Mrs. Bellezza moved, seconded by Mr. Parker, to approve Policy IHAMB Teaching About Alcohol, Tobacco, and Drugs on second reading and request for vote of adoption.

Discussion:

VOTE: Unanimous

**Motion 16-62**

Mrs. Bellezza moved, seconded by Mr. Parker, to adopt Policy JLCD Administering Medicines to Students on Second Reading.

Discussion:

VOTE: Mrs. Bellezza - Yes, Mrs. Alexander - Yes, Mrs. Tuohey – No, Mr. Parker -Yes

NEW BUSINESS

**Motion 16-63**

Mrs. Tuohey moved, seconded by Mr. Parker to appoint Dr. Nosek as voting member to Southern Worcester County Education Collaborative.

Discussion:

VOTE: Unanimous

**Fundraising:**

Discussion regarding the difference between the fifth-grade fundraising, and the PTO fundraising. The PTO provides two fundraisers per year spring and fall. The fifth-grade fundraisers are run throughout the year, such as the butter braids, pies, Pancake Breakfasts, Penny Drive, and candy bars to name a few. New proposals for reducing amounts of fundraisers and additional options will be discussed in an upcoming fifth grade fundraising meeting.

PUBLIC ACCESS II

None

**Motion 16-64**

At 7:42 pm Mrs. Bellezza moved, seconded by Mr. Parker, to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Scott Parker  
Secretary

SP/km