

## **BURGESS ELEMENTARY SCHOOL COMMITTEE**

Meeting of Thursday, December 1, 2016

### MEMBERS PRESENT:

Katherine Alexander, Chair  
Kristen Tuohey, Vice Chair  
Scott Parker, Secretary  
Mary Bellezza, Union 61 Representative  
Megan Panek, Tantasqua Representative

### ALSO, PRESENT:

Dr. Erin Nosek, Superintendent; Kathleen Pelley, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

Kate Alexander opened the meeting at 6:30 p.m. with the Pledge of Allegiance.

Student Showcase: Ms. McCormick's Second Grade Class - Introducing themes in Chinese

Students presented an overview of what they have been working on in the classroom:

- Sushi Rolls - Available in the classroom
- Children demonstrated counting, reading and writing
- Learning songs in Chinese

The children did a wonderful job demonstrating what they have learned. Thank you to Ms. McCormick and the students.

### MINUTES

#### **Motion 16-65**

Mrs. Tuohey moved, seconded by Mrs. Bellezza to approve the Minutes of November 3, 2016 Regular Session.

Discussion:

VOTE: Mrs. Bellezza - Yes, Mrs. Alexander - Yes, Mrs. Tuohey - Yes Mr. Parker -Yes  
Mrs. Panek - Abstain

### FINANCIAL

- Shortfall in Special Ed Salaries is due to staffing shift from Integration Consultant Salary and will be covered with excess in that line.
- Shortfall in Psychologist Salary is due to additional services needed and will require increase in FY18. Shortfall will be covered by Integration Consultant Salary line.

### COMMUNICATIONS

None

### PRINCIPAL'S REPORT

Kathleen Pelley reviewed a few highlights from the Principal's Report (the full report may be viewed upon request).

Enrollment Data: As of November 2016 - 924

### **Curriculum, Instruction, and Assessment:**

- Parent/Teacher Conferences will be held 11/8 and 11/9
- Report cards will be issued to students on Friday, December 9th

### **Student/Staff Recognition**

Festival of Giving Trees, Thanksgiving meals, Toys for Tots Drive – Thank you to all who participated in these events.

Flu Shot Clinic - 63 staff members participated this year.

**Grade Level and Department Updates** - Kindergarten has been discussing Thanksgiving traditions this month. First Grade has been working on decoding short vowels and applying special blends. Second Grade is exploring different genres in reading. Third Grade has been working on typed responses for reading comprehension. Fourth Grade decorated stars to honor Veterans Day. Fifth Grade is currently working on Christmas ornaments. Sixth Grade is working on ancient civilizations.

Health Office - Completed Vision and hearing screening.

Facilities - Fall cleanup of leaves and brush has begun.

Food/Services - Nutritional breakfasts are being served.

### **School Improvement Council**

First meeting was held on November 14th. The next meeting will be held on December 12th.

**Upcoming events can be found on the Burgess Elementary School website.**

### SUPERINTENDENT'S REPORT

Dr. Erin Nosek reviewed her report:

- Public Hearing OSV - Will be held on December 6th at the Town Hall.
- Interest Based Bargaining Update - Training to take place
- Professional Development Day - Ted Grant writing workshop

### PUBLIC ACCESS I

None

### SUBCOMMITTEE REPORTS

None

TANTASQUA REPRESENTATIVE - Reviewed the following

New administrative position approved

### OLD BUSINESS

Discussed PTO and Fifth Grade Fundraisers. Information will be provided on upcoming fundraisers.

### NEW BUSINESS

None

### PUBLIC ACCESS II

None

### **Motion 16-66**

At 7:00p.m., Mrs. Alexander moved, seconded by Mrs. Bellezza, to enter into Executive Session in accordance with MGL Ch. 30A, Section 21A (3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares. The Committee will adjourn the meeting from Executive Session.

Discussion:

Vote:

VOTE: Mrs. Bellezza - Yes, Mrs. Alexander - Yes, Mrs. Tuohey - Yes Mr. Parker -Yes  
Mrs. Panek - Yes

Respectfully submitted,

Scott Parker  
Secretary

SP/km