

## **BURGESS ELEMENTARY SCHOOL COMMITTEE**

Meeting of Thursday, September 7, 2017

### MEMBERS PRESENT:

Kate Alexander, Chair  
Megan Panek, Vice Chair  
Scott Parker, Secretary  
Mary Bellezza, Tantasqua Representative  
Kristen Tuohey, Union 61 Representative

### ALSO, PRESENT:

Dr. Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Kathleen Pelley, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

At 6:30 p.m., Mrs. Alexander opened the meeting with the Pledge of Allegiance.

Mrs. Pelley introduced new staff to the committee and welcomed them to the school.

### MINUTES

#### **Motion 18-01**

Mrs. Bellezza moved, seconded by Mr. Parker, to approve the Minutes of June 5, 2017 Regular and Executive Sessions.

Discussion:

VOTE: Mrs. Alexander and Mrs. Panek - Abstain

#### **Motion 18-02**

Mrs. Bellezza moved, seconded by Mr. Parker, to approve the Minutes of June 5, 2017 Executive Session.

Discussion:

VOTE: Mrs. Alexander and Mrs. Panek - Abstain

### FINANCIAL REPORT

- 2016-2017 Year-end Report
- Transportation - Special Ed shortfalls continue to be areas of concern and need monitoring. Increased run times and students mandated added services.
- Surplus in regular transportation fuel costs helped cover shortfall.

### COMMUNICATIONS

Provided in the Packet:

- National Identity Services Audit

### PRINCIPAL'S REPORT

Mrs. Pelley reviewed highlights from the Principal's Report (the full report can be viewed upon request).

Reviewed retirements, staff not returning, new staff and new assignments.

Enrollment Data: As of Aug 2017 - 905

Reviewed recognitions as well as orientation and open hours schedule.

### **Curriculum, Instruction, and Assessment:**

- Preliminary raw data was received from the Department of Elementary and Secondary Education. Staff will review and submit findings to the Committee at an upcoming meeting.
- Social-emotional learning continues with plans to implement school wide procedures.
- Many teachers will participate in science program pilots and English language arts pilots.

- Math interventionists will be implementing the Bridges Intervention Program.

**Technology:**

- iPads have been given to over fifty Burgess teachers to enhance their teaching.
- Two additional iPad carts are now available for student use.
- Email and calendar platform has been moved from Microsoft Outlook to Google (G-Suite)

Professional Development will be held September 18<sup>th</sup>.

The School Improvement Council meeting will be held September 19<sup>th</sup>.

**Upcoming events can be found on the Burgess Elementary School website.**

SUPERINTENDENT'S REPORT

Dr. Nosek reviewed her report:

- Reviewed college acceptance of Class of 2017
- Technology moving forward with a great program

**Motion 18-03**

Mrs. Panek moved, seconded by Mr. Parker, to support the standing order of Narcan to be administered by the nursing office during the school day.

Discussion:

VOTE: Mrs. Tuohey - Oppose

PUBLIC ACCESS I

None

SUBCOMMITTEE REPORTS

None

TANTASQUA REPRESENTATIVE

None

OLD BUSINESS

None

NEW BUSINESS

Mrs. Bellezza inquired about the multipurpose field to see if quotes could be acquired. Professional evaluation of the field will take place, as well as obtaining quotes for reseeding.

PUBLIC ACCESS II

None

**Motion 18-04**

At 7:00 p.m. Mrs. Bellezza moved, seconded by Mrs. Tuohey, to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Scott Parker  
Secretary

SP/km