

BURGESS ELEMENTARY SCHOOL COMMITTEE

Meeting of Thursday, October 5, 2017

MEMBERS PRESENT:

Megan Panek, Vice Chair
Scott Parker, Secretary
Mary Bellezza, Tantasqua Representative
Kristen Tuohey, Union 61 Representative

ABSENT:

Kate Alexander, Chair

ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Kathleen Pelley, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

Mrs. Panek opened the meeting at 6:30 p.m., with the Pledge of Allegiance.

Mrs. Pelley introduced the showcase of students of Grade 6 - Ecology School. They provided wonderful posters highlighting their experience at the Ecology School. Some of their favorite items were the Crabs in the Tide Pools, Nature at Night - Adaptations, Echolocation, The Sunset/Sunrise, ABC's of Ecology, The Beach and Dunes, Fireflies, the dorm, and they absolutely loved the food!

MINUTES

Motion 18-05

Mrs. Bellezza moved, seconded by Mr. Parker to approve the Minutes of September 7, 2017, both Regular and Executive Session.

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

No significant variances; reviewed FY18 Budget Transfers

Motion 18-06

Mr. Parker moved, seconded by Mrs. Tuohey to approve the Budget Transfers as provided.

Discussion:

VOTE: Unanimous

COMMUNICATIONS

None

PRINCIPAL'S REPORT

Mrs. Pelley reviewed a few highlights from the Principal's Report (the full report can be viewed upon request).

Reviewed retirements, people not returning, new staff and new assignments.

Enrollment Data: As of Sept 2017 - 902

Reviewed new staff.

Recognitions

Thank you to the Lions Club for the generous donation to Burgess Elementary School.

Curriculum, Instruction, and Assessment:

- Professional Development Day October 6th - Social Emotional Learning
- The Department of Elementary and Secondary Education has provided districts schools with embargoed access to preliminary 2017 raw data.

Grade Level Department Updates were provided for Grade 1-6; with multiple updates (included in the Principal's full report).

Facilities

- Upper south field has been aerated and seeded.
- Several in-house repairs have been made to HVAC system
- Lighting upgrades continue with installation of LED style bulbs

Health Office

Nurses had training in Narcan, AED and CPR

Literacy

Assessing all students identified as remedial last year.

Math Intervention

Analyzing STAR Math and GOMath

Library

- Reviewing library procedures
- Sixth grade created hand-made library journals
- Moving into the fall, Grades K-2 will enjoy a variety of read-aloud books; Grades 3 and 4 will refine their knowledge and practice of finding books independently; Grade 5 will complete their knowledge and practice of finding books throughout the library and join Grade 6 students in a series of short research activities.

Ecology School

Sixth grade students and staff travelled to Maine from September 13th through September 15th.

Upcoming events can be found on the Burgess Elementary School website

SUPERINTENDENT'S REPORT

Dr. Erin Nosed reviewed her report:

- Request to Appoint Dr. Nosek as Voting Member to SWCEC
- TRSD/Union61 Meeting - November 21st - Central Office Budget, calendar and Superintendent Evaluation
- Professional Day Program – Social/Emotional Learning
- MCAS - Department of Education - Transitional Year
- Field Update Proposal (Rounded Estimate) - \$50,000 for topsoil and reseeding, will follow up in the future. Will discuss during budget season; one possibility is increasing the line for field maintenance. Reassess after maintenance schedule has been reviewed.

Motion 18-07

Mrs. Bellezza moved, seconded by Mr. Parker to appoint Dr. Nosek as voting member to SWCEC.

Discussion:

VOTE: Unanimous

PUBLIC ACCESS I

- Narcan to be provided at the school if needed by the nurse.

- Fields - All three fields - All being fertilized and maintained. Will be placed on a regular maintenance schedule to see if they last for a longer period.

SUBCOMMITTEE REPORTS

None

TANTASQUA REPRESENTATIVE

- Introductions of new members
- Budget 101
- Enrollment Data
- Bylaw and Policy

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC ACCESS II

None

Motion 18-08

At 7:08 p.m. Mrs. Bellezza moved, seconded by Mr. Parker, to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Scott Parker
Secretary

SP/km