

BURGESS ELEMENTARY SCHOOL COMMITTEE

Meeting of Thursday, November 2, 2017

MEMBERS PRESENT:

Kate Alexander, Chair
Megan Panek, Vice Chair
Scott Parker, Secretary
Mary Bellezza, Tantasqua Representative
Kristen Tuohey, Union 61 Representative

ALSO PRESENT:

Jeff Zanghi, Assistant Superintendent; Kathleen Pelley, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

Mrs. Alexander opened the meeting at 6:30 p.m., with the Pledge of Allegiance.

MINUTES

Motion 18-09

Mrs. Bellezza moved, seconded by Mr. Parker, to approve the Minutes of October 5, 2017 Regular and Executive Session.

Discussion:

VOTE: Abstain – Mrs. Alexander

FINANCIAL REPORT

- Shortfall in Nurse's Aide Salary due to transition from aide in pathways to full school support. Shortage will be covered with excess in Psychologist Salary (less needed than anticipated for added .4 fte).
- Reviewed Memo from D. Boyd - FY19 School Budget Liaisons

COMMUNICATIONS

- October 1, Report
- SWCEC First Quarter Report - Sent electronically

PRINCIPAL'S REPORT

Mrs. Pelley reviewed a few highlights from the Principal's Report (the full report can be viewed upon request).

Enrollment Data as of Oct 2017 - 908

Curriculum, Instruction, and Assessment:

- Teachers participated in a Collins Writing workshop on Tuesday, October 24th
- Spring 2017 MCAS student reports were sent home on Friday, October 27th
- Professional Development Day November 1st - MCAS analysis
- Parent/Teacher conference will be held on November 14th and November 16th

Grade Level and Department Updates:

- Updates were provided for Kindergarten through Grade 6, Physical Education, Literacy, Computer, Library, Health Office, Facilities and Cafeteria.

Upcoming events can be found on the Burgess Elementary School website.

MCAS Presentation:

MCAS Report was provided by Mrs. Pelley and Mr. Zanghi. Highlights were provided on the following topics:

- Burgess Elementary School participated in the first round of the Next Generation MCAS in the spring of 2017. The 2017 assessment will be utilized as the baseline for future achievement.
- Commendations/Positive Trends
- Improvement Opportunities
- Reviewed the assessment system
- General Achievement Level Definitions - Next Generation Tests (starting 2017)
- Legacy Tests
- MCAS - Alt Achievement Levels and Descriptors
- PARCC (Administered in 2015-2016)
- Grade/Subject Code Acronyms
- Massachusetts School and District Profiles
- Reviewed ELA and Mathematics School Achievement and Growth by Grade

SUPERINTENDENT'S REPORT

Mr. Zanghi reviewed the report:

- Superintendent Evaluation Documents (emailed on 10-24-17) - will be reviewed in December
- TRSD/Union 61 Joint Meeting - Tuesday, November 21, 2017 at 6:00 p.m.
- Deb Grimaldi will be retiring in December
- Jeff Zanghi will be leaving in December

PUBLIC ACCESS I

None

SUBCOMMITTEE REPORTS

None

TANTASQUA REPRESENTATIVE

- Preview of new Superintendent Evaluation process
- Proposed goals were reviewed for next year
- Approved a trip to Costa Rica

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC ACCESS II

None

Motion 18-10

At 7:04 p.m. Mrs. Panek moved, seconded by Mr. Parker, to adjourn the meeting.

Discussion: None

VOTE: Unanimous

Respectfully submitted,

Scott Parker
Secretary

SP/km