

## **BURGESS ELEMENTARY SCHOOL COMMITTEE**

Meeting of Thursday, December 7, 2017

### MEMBERS PRESENT:

Kate Alexander, Chair  
Megan Panek, Vice Chair  
Scott Parker, Secretary  
Mary Bellezza, Tantasqua Representative  
Kristen Tuohey, Union 61 Representative

### ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Kathleen Pelley, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

Kate Alexander opened the meeting at 6:30 p.m., with the Pledge of Allegiance led by the Students of the Student Showcase.

### **Student Showcase: Ms. McCormick's Grade 2 STEM Projects**

The students discussed previous Fun Friday Science activities that they have enjoyed. Activities included Dancing with Gummy Worms, Pop Rock Soda, Elephant Toothpaste, Monster Slide, Jitter Juice, Marbled Pumpkins and Shaving Cream Leaf Art, to name a few. The students demonstrated Lava Lamps for the committee, with members participating in the process. It was a fun activity for all.

### MINUTES

#### **Motion 18-11**

Mrs. Bellezza moved, seconded by Mrs. Panek to approve the minutes of November 2, 2017 Regular Session Discussion:

VOTE: Unanimous

### FINANCIAL REPORT

- No significant variances

### COMMUNICATIONS

- None

### PRINCIPAL'S REPORT

Kathleen Pelley reviewed highlights from the Principal's Report (the full report can be viewed upon request).

Enrollment Data: As of Nov 2017 - 899

### **Recognitions:**

- Jeff Zanghi will be leaving to become the Superintendent of Berlin-Boylston School District
- Deb Grimaldi will be retiring as the Executive Assistant to Superintendent
- Cheryl St. Onge will be retiring as physical therapist for Tantasqua
- Marie Piscopo will be leaving as the Administrative Assistant to the Principal of Burgess Elementary School

Appreciation for all was noted and thanks expressed for their dedication and service. Best wishes to all.

### **Grade Level and Department Updates**

- Updates for Kindergarten through Grade 6, Physical Education, Literacy, Computer, Library, Health Office, Facilities and Cafeteria were noted.

**Upcoming events can be found on the Burgess Elementary School website**

### SUPERINTENDENT'S REPORT

Dr. Erin Nosek reviewed the report:

- Transition Planning for the Assistant Superintendent Position - Will be utilizing district staffing through the end of the school year. Search to continue for replacement in the spring. Will formally hire someone in July.
- Finalizing Deb Grimaldi's replacement - Deb will remain for training in January. We wish her all the best for her future.
- MASS School Building Authority - Receive report update - Level 1 Status - School is not in any need of repair.
- Joint Meeting – FY 18-19 School Year Calendar was approved
- Approved Central Office Budget
- Piloting Google Class - Trial - Professional Development Opportunity
- FYI - Presenting Department of Education - Leading the Nation

PUBLIC ACCESS I

Concern at Jr. and Sr. High Schools involving suspicion of a violence act - Rumors were followed up with and police detail was present at both schools for the day as a precaution. Social media will be discussed in the future for appropriate use with students.

SUBCOMMITTEE REPORTS

None

TANTASQUA REPRESENTATIVE

- Two new policy's approved - School Meal Charges and Breathalyzer Policy
- Union 61 Superintendent Evaluation - Six members filled out the evaluation

OLD BUSINESS

None

NEW BUSINESS

**Motion 18-12**

Mrs. Panel moved, seconded by Mr. Parker to approve Policy EFA School Meal Charges on First Reading  
Discussion:

VOTE: Unanimous

Mrs. Alexander requested to have the Bullying Policy placed on January's Agenda for discussion

PUBLIC ACCESS II

None

**Motion 18-13**

At 7:40 p.m. Mrs. Panek moved, seconded by Mrs. Bellezza, to adjourn the meeting

Discussion:

VOTE: Unanimous

Respectfully submitted,

Scott Parker  
Secretary

SP/km