

## TANTASQUA REGIONAL SCHOOL COMMITTEE

Meeting of Tuesday, May 16, 2017  
Senior High School Library

### MEMBERS PRESENT

#### Brimfield

Sheila Noyes-Miller  
Dan Valcour

#### Brookfield

Megan Cunningham  
William Gillmeister

#### Sturbridge

Patricia Barnicle  
Mary Bellezza  
William Haggerty  
Kristen Leo  
Susan Kline  
Dr. Susan Waters

#### Holland

Debra Bertrand  
Erik Iller (\* 2 votes)  
\* Serving in 2 roles: elected TRSD  
member and Elementary representative

#### Wales

Christine Randall  
Michael Valanzola

### NOT PRESENT

Michele-Lee Shea (Bm); Sharron O'Day (Bk) Michelle Fitzgerald, Megan Panek (S)

### ALSO PRESENT

Dr. Erin Nosek, Superintendent; Jeffrey Zanghi, Assistant Superintendent for Learning & Teaching; Deborah Boyd, Associate Superintendent of Finance & Business; Michael Lucas, SH Principal; Christopher Starczewski, JH Principal; Mark Wood, Principal Director – Technical; and Matthew Sexton, Student Representative.

Following the musical presentation by the Jr. High Maestros in the auditorium, Mr. Valanzola called the meeting to order at 7:21 p.m. with members rising to salute the flag. With a new member (Mary Bellezza) at the meeting, Mr. Valanzola asked all members to introduce themselves, including the town represented.

### 1. MINUTES

#### **Motion 17-65:**

Mrs. Barnicle moved, seconded by Mr. Gillmeister, to approve the April 26, 2017 Regular Session minutes as presented.

VOTE: In Favor (11) Abstained (3) Bellezza, Haggerty, Noyes-Miller

### 2. FINANCIAL REPORT

Mrs. Boyd indicated the Financial Report for the period ending April 30, 2017 was included in the packet. There are no significant budget issues at this time, however, Mrs. Boyd requested votes on the OPEB Trust materials and year end transfers as provided in the budget report.

#### • Year-End Budget Recommendations

#### **Motion 17-66:**

As a recommendation of the Budget Subcommittee, Mrs. Noyes-Miller (Budget Subcommittee Chair) moved to approve the following transactions/purchases:

OPEB Trust Fund	\$50,000
Turf paint stripping machine	2,000
Mobil scoreboards of JH & HS softball	8,000
HS Technology ○ 2 smartboards	12,000

○ Replace science lab computers	21,000
Prepay JH Go Math texts	15,000
Cover Musical Play deficit	6,000
Reimburse show choir costumes/student paid	13,000
MH Floor stripping machine	7,000
Teacher iPads	*Up to: 15,000

Remaining surplus may be used to cover FY 18 capital items previously approved, instead of using school choice funds.

Discussion:

- \*Teacher iPads: Principals are asking teachers for their level of interest.
- The Budget Subcommittee voted 4:1 to support the recommendation.

**Motion 17-67:**

Mr. Gillmeister moved to amend the motion by striking \$50,000 for the OPEB Trust Fund.

There was no second to the motion.

VOTE (#17-66): Majority passes (Voice Vote)

• Food Services Management Company (FSMC) Recommendation

**Motion 17-68:**

Mrs. Noyes-Miller moved, seconded by Mrs. Barnicle, to enter into a one year contract with a food service management company to manage operations of the Jr and Sr High School student cafeteria programs, while maintaining the current provisions of the SEUI bargaining unit regarding cafeteria workers. Specifically, hourly cafeteria staff will continue on as TRSD employees. A contract will only be awarded to an FSMC that guarantees financial break-even in year one.

Discussion:

- Review of what precipitated looking into a FSMC
  - Declining fund balance
  - There will be no change in student cost for meals

VOTE: All in Favor (Voice Vote)

**3. STAFF REPORTS**

• Textbooks – Obsolete

**Motion 17-69:**

Mr. Haggerty moved, seconded by Mrs. Cunningham to declare HS Library books as obsolete as described in a memo from Mr. Lucas to Dr. Nosek, dated May 5, 2017.

Discussion:

- Mr. Gillmeister asked for the following book to be removed from the list: Indian Wars and Warriors. Hearing no objections, Mr. Valanzola accepted the request as a friendly amendment.

VOTE: All in Favor (Voice Vote)

- SkillsUSA National Competition

**Motion 17-70:**

Dr. Waters moved, seconded by Mr. Haggerty, to allow Adam Thibeault to compete at the SkillsUSA Competition in Louisville, KY. Date: June 19-23, 2017

Discussion:

- Adam's hospitality teacher, Ms. Gamache will chaperone.
- Massachusetts winners travel as a team to Louisville
- The cost of the trip is budgeted, with no cost to student or teacher chaperone.

VOTE: All in Favor (Voice Vote)

Mr. Gillmeister asked that a letter of congratulations be sent to Adam Thibeault on behalf of the School Committee. Mr. Haggerty added that Adam would be welcomed to a School Committee meeting to discuss his experience.

#### 4. COMMITTEE REPORTS

NOTE: Motions recommended by and put forth by subcommittees do not require a second.

a. Students – Matthew Sexton reported on student activities in the following areas:

- Technical Division
  - Business Technology Design Projects
    - Mechanical designs
    - Architectural designs
  - Carpentry Projects
  - Culinary Arts – business projects
  - Electrical Dept. – working with panels and circuitry
  - Hotel & Restaurant Management
  - Health Careers – clinical rotation at Harrington Memorial Hospital and working on communication skills with patients
  - Information Technology
  - Manufacturing – working with existing blueprints.

b. Budget - The Town of Brimfield held their annual meeting and passed the Tantasqua budget. Also: See #2 Financial Reports for votes taken.

c. Technical – The minutes were included in the packet.

d. Curriculum – Mrs. Barnicle reported the two major topics discussed at the May 8, 2017 meeting were: (1) AP courses and (2) Preparing middle level learners for college and/or technical programs. A copy of the Curriculum Committee minutes and handout provided by Mr. Lucas will be included in the next meeting packet. Mrs. Barnicle thanked Mr. Lucas for all his help and in turn, Mr. Lucas thanked the Guidance Department.

e. By-Law & Policy No meeting, no report.

f. Negotiations – No report.

g. Building & Physical Plant – No report.

h. Regional Agreement Amendment Committee (RAAC) - Mr. Haggerty reported the agreement amendment has been passed by Brimfield voters. The next move is to send certified copies of the town votes to the Department of Education.

5. PUBLIC ACCESS I

6. COMMUNICATIONS

7. SUPERINTENDENT'S REPORT

Dr. Nosek reported on the following:

- Class Night is scheduled for June 1<sup>st</sup> with pizza served at 4:30 pm, ceremony at 6:00 pm.
- Graduation is June 4<sup>th</sup> at 2:00 pm.
- Junior High School - Memorial Day/Veterans Breakfast – May 26<sup>th</sup> at 8:00 am.
- District Improvement Plan updates – Evidence for each of the supporting goals has been compiled and is available for review in the Superintendent's Office.
- Ted Foundation activities:
  - 10<sup>th</sup> Anniversary – Diamond Brunch on May 21<sup>st</sup>
  - Golf Ball Drop – May 20<sup>th</sup>
- Staff retirements – Principals are busy interviewing for replacements.
- MASC Summer Institutes – July 28<sup>th</sup> & 29<sup>th</sup> - will send out information to members.

8. PUBLIC ACCESS II - No comments.

9. UNFINISHED BUSINESS

Superintendent Evaluation Updates

Mr. Valanzola reported the Superintendent Evaluation Subcommittee (SES) of Mrs. Noyes-Miller, Mrs. Barnicle, Mrs. Kline and himself, met and agreed on the following recommendations:

- Move the June Joint School Committee meeting to September
  - Review the current year's goals and report out in September.
- Set new goals in September
- Review progress towards goals in April – prior to towns' elections, this will allow the standing school committee members to evaluate.
- Adjust the review process to an April-to-April time period.
- The SES will provide an updated rubric for evaluation.

10. NEW BUSINESS - No comments.

11. OPEN FORUM - No comments.

12. ADJOURN

**Motion 17-71:**

Mr. Gillmeister moved, seconded by Mr. Iller, to adjourn the meeting at 8:28 pm.

VOTE: All in Favor

Respectfully submitted,  
William Gillmeister, Secretary