

PROFESSIONAL DEVELOPMENT PROPOSAL FORM

**REQUEST FOR PROPOSALS: BOOK STUDY/STUDY GROUPS
For Professional Development Points**

1. Basic Information:

Title of Book/Study Group: _____

School/District: _____

Suggested Dates to Hold Meetings: _____

Submitted By: _____ Home Tel. Number _____

School/Position: _____

E-mail: _____

Intended Grade Level/Audience: _____

Minimum/Maximum Number of Participants: _____

2. Outline goals/objectives: Explain how this professional development opportunity connects to and/or promotes MA DESE curriculum frameworks, school committee initiatives, school or district improvement plans.

3. Identify the professional development need being met. What is the rationale for the book study/study group in the district at this time? Address district, school, subject area, and/or teacher goals.

4. Provide a brief timeline of activities or a syllabus:

5. Provide a 50 word description of activity:

6. Number of hours: _____

7. Number of PD Points: _____

8. Proposed work product: